

GUIDELINE 1-12

DAY SUPPORTS CRISIS RATE (DTC CODE)

1. A day support crisis rate may only be approved by the region director when the region has established a separate fund to support the crisis rate structure from the yearly allocation to the region.
2. The day supports crisis rate may only be used for persons who require a more extensive staffing ratio and level of support than are offered through the established Day Support Exception Rate (DTE). The rate should not be used longer than six (6) months without outside review.
3. Persons having the crisis rate approved must require a 1:1 ratio throughout the program day, be a threat to self and/or others, and have a residential Level 5 ICAP score OR have immediate needs that may be temporary but closely resemble the needs of a person with a level 5 ICAP score.
4. Each day support crisis rate will be individually negotiated between the region director and the day support provider, based on the persons treatment needs. The amount will be calculated using the established day supports worksheet (Form 1-12).
5. The Day Supports Crisis Rate will be paid at the rate negotiated and shown on the day support worksheet which becomes the contract between the division and the provider.
6. The region may request division clinical review prior to implementation to further support the decision to pay the higher crisis rate.
7. All crisis rate decisions **MUST** be supported by a current behavior plan that directly addresses the identified crisis problem and agreement between the provider, the support coordinator, the supervisor and the region director that the persons support needs cannot be met under existing day support rates.

Note: Day Supports Individualized Worksheet (Form 1-12) is attached in the Forms Section